



Board Meeting Minutes

August 2, 2016

Call to Order: The meeting convened at 9:00 a.m. with the following present:

Dave Threedy, Chair
Jack Eng, Member
Brian Watkins, Executive Secretary
Bob Liston, Chief, Administrative Services
Janet Whitney, Chief Industrial Appeals Judge
Christy Sterling, Human Resources Manager
Jay Raish, Confidential Secretary

Excused Absence: Frank Fennerty, Jr., Member

Approval of Minutes: The July 19, 2016 Special Board Meeting minutes were approved.

Proposed Rulemaking: The Confidential Secretary will schedule a meeting for August 16.

CI Furniture for Seattle: The Chief Industrial Appeals Judge reported on proposed modifications in the Seattle office.

Enterprise Risk Management: We discussed Executive Order 16-06. The Chief, Administrative Services, will draft a policy for the Board's review. The policy must be submitted by September 1.

Personnel Update: The Chief, Administrative Services, reported Annalise Bolong accepted a nonpermanent Legal Office Assistant position to fill in at the front desk in Olympia July 29 through August 26. Jensina Anderson, ITS3, is promoting to L&I and her last is August 15. We will open a recruitment to fill behind her.

Adjournment: There being no further business to discuss, the meeting was adjourned at 9:20 a.m.

Respectfully submitted,

/s/

Jay Raish,
Confidential Secretary